



Greene Metropolitan Housing Authority

538 N. Detroit Street, Xenia, OH 45385

Xenia: 937-376-2908, Fairborn: 937-429-7736

General Fax: 937-376-2487, Public Housing Fax: 937-347-1235, Section 8 Fax: 937-347-1230

Website: www.gmha.net

DECREASE OF FAMILY COMPOSITION

Please complete this form and submit it to GMHA when any household member vacates your unit. You must report any changes in family composition in writing within 10 business days of the change.

Head of Household: _____ Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____

Home Phone: _____ Cell Phone: _____

Person or persons being removed: _____

Date person moving out of unit: _____

Forwarding address of person moving out: _____

By signing below, I contend that the information provided is true and correct. I understand that giving false or inaccurate information may jeopardize my eligibility to receive future assistance.

Signature: _____ Date: _____

Landlord Signature: _____ Date: _____

Any individual with a disability or other medical need who requires accommodation with respect to this form should contact GMHA at (937)376-2908.

Warning: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD, the PHA and any owner (or any employee of HUD, the PHA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the PHA or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at **208 (a) (6), (7) and (8).** Violations of these provisions are cited as violations of 42 U.S.C. Section **408 (a) (6), (7) and (8).**