



Greene Metropolitan Housing Authority

538 N. Detroit Street, Xenia, OH 45385

Xenia: 937.376.2908 Fairborn: 937.429.7736 Section 8 Fax: 937.347.1230 TDD: 937.374.1607

Website: gmha.net

Portability Request Form

Portability Information

In order to move to another Public Housing Authority's (PHA) jurisdiction, while retaining your Section 8 Housing Choice Voucher assistance, the Head of Household must complete and return this form to Greene Metropolitan Housing Authority.

1. If neither the head of household nor the spouse/co-head of an applicant family had a domicile (legal residence) in the PHA's jurisdiction at the time that the family's initial application for assistance was submitted for a minimum of 90 days, the family must lease a unit within the initial PHA's jurisdiction for at least 12 months before requesting portability.
2. A *current Section 8 recipient* that owes a balance to GMHA, your landlord, or utilities will be denied unless balance is paid in full before request can be submitted. **(Copy of current water bill must be attached)**
3. Please submit this form to the GMHA office upon completion. We will notify the appropriate Housing Authority and make them aware of your wish to move to their jurisdiction. The Receiving Authority will then contact you directly when they have a Housing Choice Voucher for you.

Tenant Information

Head of Household _____ Telephone: _____

Current Address: _____

E-mail Address: _____ Reason for Request: _____

New Housing Authority Information

State:	County:	City:
Name and Address of new Housing Authority (PHA):	Contact Name:	Phone Number:
	E-mail:	Fax:

Waiting List Options

Please Initial one of the following regarding the GMHA waiting list:

- I wish to have my name removed from all GMHA's waiting list
- I wish to have my name remain on the waiting list for GMHA

Head of Household Signature

Date

Warning: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD, the PHA and any owner (or any employee of HUD, the PHA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the PHA or the owner responsible for the unauthorized disclosure or improper use. . Penalty provisions for misusing the social security number are contained in the Social Security Act at **208 (a) (6), (7) and (8).** Violations of these provisions are cited as violations of 42 U.S.C. Section **408 (a) (6), (7) and (8).**

